

Barsham Parish Council

To: Andrew Ross, (Chairman), Frank Chapman, Grace Howlett, James Goodley, Margaret Hulme
Cc: Tom FitzPatrick (District Councillor), Michael Dalby (County Councillor)
And Ian Sherwood (General Manager RC Shrine)



You are summoned to a Meeting of Barsham Parish Council on
Date: Monday 9 March 2026

Time: 7.30pm

Place: Granary, West Barsham, NR21 9NP

Barsham Parish Council welcomes the public and press to its meetings.
The public and press are able to address the Council during the Public Participation session.
The law does not permit members of the public and press to take part in the debates.

Joanna Otte Clerk to the Parish Council, date 2 March 2026

Meeting Agenda

- 1 Welcome and to receive apologies for absence
- 2 To receive declarations of interest in items on the agenda, consider requests for dispensations.
- 3 To approve the minutes of the meeting held on 12 January
- 4 To report progress on items not on the agenda
- 5 NCC & NNDC Councillors, if in attendance
- 6 Open forum for Public Participation: an opportunity to hear from members of the public
- 7 Defibrillator
 - 7.1 To report that on checking the Defibrillator it was discovered that there was no battery in the unit. A new battery has been ordered. When this has been received and installed the Clerk will register the defibrillator on the Circuit (the National Defibrillator Network). The Clerk will also complete the status check on the Community HeartBeat Trust website.
 - 7.2 The Annual Support Package with Community HeartBeat Trust runs from 1 Dec. It is now in year 3 of 5. The package covers the cost of replacement electrodes / pads as required, and one battery every four years.
 - 7.3 Dates on the electrodes / pads are 26 Nov 2028 and 7 Jan 2029.
- 8 Open spaces
 - 8.1 Play Area

Quote from Mark Appleford to carry out repairs as recommended in the Annual Inspection Report carried out by Playsafety Ltd in July:

To fit 3 flat swing seats £105 plus new nyloc nuts (4 for each); to carry out a visual check of the swing frame, top shackles and bushes £75 if done at the same time; to descale and paint the swing frame £595. (£75 per visit)

New swing seats and nuts ordered through NGF Play Ltd £193.86 (plus VAT).

Barsham Parish Council

8.2 Allotments

8.2.1 Current tenants do not wish to give up their allotments to someone on the waiting list.

9 Planning Matters

9.1 To receive results of applications

9.1.1 PF/25/2510: Extensions & alterations to dwelling and demolition of garage. Erection of detached garage with home office above at **Field House Green Way North Barsham**. APPROVED.

9.2 To receive and consider new applications

9.2.1 RV/26/0355: Erection of building to provide Padel tennis facility with two indoor courts, changing facilities, bar and sitting area; construction of outdoor court and parking area, without complying with condition 2 (approved plans) of PF/23/2569, to regularise the current development; (the building is the correct distance from the service road but has been moved 11m to the west northwest, the outdoor padel court has been moved 18m to the north, the parking area has increased from circa 500 sq/m to circa 700 sq/m, & the parking area has been topped with a tarmac surface) at **Norfolk Padel Waterhouse Farm Waterhouse**. Link circulated. J Goodley declared an interest.

9.2.2 PF/26/0268: Erection of single storey dwelling, to replace fire damaged property (self build) at **Hawthorn Cottage 113 Fakenham Road Houghton St. Giles**. Link circulated.

10 Financial Matters

10.1 To note that the Employer's contribution rate to the Norfolk Pension Fund is being lowered to 19.5% (from 22.5%) from 1 April 2026. To approve and sign the amendment to the standing order instruction for Barclays

10.2 To approve the bank reconciliation and payment of accounts

- Receipts since 6 January: none
- DD & SO Payments since 6 January: Salary & on-costs January: £136.12
- Balances as at 5 February: Current Ac £3121.54; Savings Ac £456.40 & £1658.74.

10.3 Payments to approve

NGF Play Ltd (swings)	£232.63	(19/02/26)
Admin expenses Feb & Mar	£ 32.35	

11 Gov.uk email addresses

12 To receive and consider Correspondence

13 Receive items for report or for the next agenda

14 To confirm the date of the next meeting **11 May 2026** at 7:30 pm in the Granary (Annual Meeting of the Parish Council and Annual Parish Meeting)